

Town of Waterville

Certified Local Government Preservation Commission

Meeting Minutes for September 28, 2021 Meeting – Location: Town Hall/Zoom

Meeting was called to order at 5:35 pm by Dan Augustson.

Present: Michelle Mires, Dan Augustson, Jill Thompson, Cathi Nelson, Cathy Clark, Lisa Davies, Kat Russell,

- **Minutes from August 24, 2021 meeting were approved as read.**
- **Additions to Agenda: none**
- **Introduction of guests: none**
- **Report of Committees:**
 - **Director:** Dan – no report
 - **Assistant to the Director:** Pam – no report
 - **Secretary:** Cathi – no report
 - **Inventory:** Cathy, Michelle, Ann (under Old Business)
 - **Media:** Cathy- no report
 - **Town Government/Community Relations:** Jill (under Old Business)
 - **Main Street Association:** Lisa
 - Three Waterville Farmer’s Markets (July, August, September) were very successful!
 - **Training:** Cathi
 - Cathi, Cathy and Jill shared about the online “Revitalize WA” conference that is going on now.
 - DAHP online trainings; several of our members have signed up for sessions.
 - **Grants:** Cathy, Cathi, Jill
 - First DAHP grant was used for inventory work.
 - Sivinski Grant was used for brick repointing workshop.
 - **Cultural Resource Specialist:** Kat – no report
- **Old Business:**
 - **Historic Overlay Progress/Update:** Jill
 - The ordinance is being reviewed by the state; they have 60 days (up in November). In November, Town Council can approve the ordinance; it will then become final.
 - **Pioneer Park application status;** Kat, Cathy
 - Kat has set this application as priority for her once her fire work is finished for the season.
 - **Inventory Work Update:** Ann Sharley has completed her inventory work; finished document is at Town Hall. It was suggested that two copies be given to the library for check out.
 - Jill suggested that there are many more houses to be inventoried; and that we should apply for a second grant so that Ann can continue the inventory work.
 - Waterville’s inventory is now included in WISAARD.
- **New Business:**
 - **Update on NCW Economic Development District visit; September 27, 2021:**
 - Cathy, Bruce, Jill, Lisa and Cathi toured several Waterville buildings (Mid State Bank offices, Kopeys, Hardware Store) with representatives from the NCW Economic Development District and the Port on September 27, 2021.

- They requested that we complete a Strategic Plan/Feasibility Study (they would partner with us on this work).
- Building that the Waterville Library is currently occupying has been sold; the library has one year to find another location.
- **Discussion about “Demolition by Neglect Ordinance”**
 - Jill passed out copies of this draft document and asked members to review prior to the October HPC meeting. It will be an item under “New Business” for the October 26 meeting.
- **What is next for the Historic Preservation Commission?**
 - Apply for grant to continue inventory work.
 - Review “Demolition by Neglect Ordinance” before October 26, 2021 HPC meeting.
 - Begin planning for Strategic Plan/Feasibility Study.
- **Other:**

Next Historic Preservation Commission meeting:

Tuesday, October 26, 2021 at 5:30 pm. Town Hall and Zoom